



Highbury Primary School

OSHC AND VACATION CARE

Highbury Primary School is a school with over 500 students R-7, situated in Hope Valley. Highbury OSHC cares for up to 90 children in after school care, before school care, student free days and vacation care.

We are looking for a highly motivated and hard-working leader to take over the role as Assistant Director. This role requires someone with a passion for working with children 4-12 years, but can also lead a team and help develop our service.

Applicant must have:

- Working with Children Clearance
- Approved Responding to Abuse and Neglect (RAN) training.
- First Aid qualifications as approved by ACECQA
- Diploma or Degree level qualification as approved by ACECQA
- Be able to work 5 days a week over 30 hours (part time)

Please write a 1-page application addressing your knowledge and experience of the following:

- Knowledge of the National Quality Standards (NQF) and My Time Our Place (MTOP)
- Planning and implementing an OSHC program
- Operational and financial management skills
- Experience working with groups of children aged 4 – 12 years of age and their families
- Leading a team

For a copy of the job and person specification please email Highbury.OSHC905@schools.sa.edu.au

Applications must be emailed and addressed to Monica Busuttil at Highbury.OSHC905@schools.sa.edu.au by close of business (5pm) Friday 13th November 2020